

CENTRAL COAST MOUNTAIN BIKE CLUB COMMITTEE MEETING

AGENDA

DATE: 9th July 2018 TIME: 7:00PM SHARP

LOCATION: REAR ROOM TALL TIMBERS HOTEL, PACIFIC HWY, OURIMBAH

In Attendance/ Apologies:

In Attendance:

- **Paul Cook, Nathan Parker, Katie Blanchflower, Paul Carlsson & Dee Watkins**

Apologies:

- **Andrew Sawatske, Daniel Sammut.**

Confirmation of previous committee minutes: Meeting held 7th May 2018.

- Follow up- JJ (previous President) handover all Club documentation asap to Paul Cook.

General Business/Progress/Actions Arising:

- ***We accepted the resignation of President James Joiner dated 19th June 2018.***
- We accepted Paul Cook for casual seating (until next AGM) of President position.
- We accepted Andrew Sawatske for casual seating (until next AGM) of Vice President position.
- We accepted that Emma Moore will no longer fill the Social Coordinator position.
- We accepted Paul Carlsson for casual seating (until next AGM) of the DH Coordinator position
- We accepted Dee Watkins for casual seating (until next AGM) of the Memberships and Social Coordinator position
- Paul Cook (President) will be appointed as the 'Public Officer' until a new Public Officer is appointed and 2nd banking authoriser
- The next AGM is scheduled for 18 November 2018.

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- Paul Cook will be coordinating Club T-shirts with sponsor logos. Committee unanimously agreed to the 10 minimum order. Logos on the sleeves was discussed.
 - Jerseys will also be coming. They are not the priority, but the Committee agreed that we will get that underway with beginning OCT deadline. Dee sourcing jersey companys.
 - Sponsor payment deadline extended. Any potential sponsors as yet unpaid have 5 working days to get the money paid or they forfeit the right to be a Club sponsor and being involved in club events as a sponsor.

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- We discussed 2 member grievances that were brought to the attention of the Club Committee concerning issues of Committee transparency, Committee conflict resolution, Club Sponsorship and trail management.
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- We discussed several elements of the the 'Model Constitution' that governs the Club operations. Specifically, the Club has 7 Committee members.
 - We discussed the conflict resolution process for Committee members. Mediation.
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- All sponsors have 5 days to finally pay or they miss out on being a Club sponsor. (Most have already paid.)
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- Luke (First Aid) to be confirmed for all upcoming events.
 - Nathan will reschedule the XC event that was cancelled due to unforeseen illness last Sunday. Proposing 29 July as the new date.
 - Paul Carlsson to follow up and potential DH event for late September. Format was discussed as practice & fastest of 2.
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- There will be a ½ Committee member training/overview for the timing system (around the end of August)
 - Katie & Daniel are to coordinate a submission for the Local Sport Grant Program (before August deadline)
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Trail Works

- Before we endorse a new Club Coach it was discussed that the mountain bike park needs more progressive trails for beginners and skills area.
 - Discussed the Maps & Mankies.
 - Paul Carlsson to install Maps & Rules for Trails signage at Trailhead. Paul Cook & Andrew to ensure map signage is available asap.
 - New structure for Andrew as Trail Manager.
 - o He still maintains this role as an oversight and intermediary to NSWFC, but Trail Maintenance is now divided into XC is Nathan Parker and Gravity is Paul Carlsson.
 - Andrew will hold discussions with Nathan and Paul Carlsson to decide on the planning for trail improvements that may involve Rob Nash or Josh Smith.
 - Nathan Parker to receive & escalate feedback regarding the XC trails and Paul Carlsson to receive and escalate feedback regarding Gravity trails.
 - Discussed the possibility of professional graffiti on the Shipping Container.
 - Jump lines are wanted by member and skills features such as drops and balance lines.
 - We need to ask for donations & there will now be a donations box at all events.
 - It was decided that for large-scale events that degrade the trail upkeep there may be a mandatory commitment to trail maintenance days before and after the event or donation to trail upkeep fees.
 - Contact schools that use the trails to seek donations for trail upkeep.
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- We still have yet to purchase the Club generator and Club BBQ – already approved by the Committee at previous meeting.
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- Addressing the raised 2 member concerns around Committee transparency to members it was agreed we do not operate in a vacuum.
 - o We regularly seek feedback on the trail, whilst at the trails & will now have “Committee” T-shirts to identify Committee at the trailhead during events etc.
 - o The Committee minutes are always shared on the website and any member is welcome to read them & ask further question
 - o Committee contacts are listed on the website and we are open to members providing their input
 - o A new Facebook discussion group will be established to allow a forum for members only to have an open discussion “have your say” the Committee will review this.
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GE coordinator report

- All 3 club based rounds have been sold out events.
- Members indicate the format, timing system, and overall event schedule is working well.
- Two club round remaining for 2018.
- Possible hiring in extra timing chips for extra racers, however we do not want to create long wait periods for the competitors to do stages.
- Competitors happy with stages and trail features that have been used thus far.

New and Other General Business:

Open for further discussions ongoing:

- We will need to charge more for events such as GE to bring event charges in line with other endure events in the state. Other events are significantly more expensive. Bringing in more timing chips will erode the small profit the club makes at these events.
- We will possibly need more timing chips for the September event to increase more than the current 50 limit. Hire or purchase to be discussed.
- All Committee members are encouraged become Commissaries online via an online quiz.

Finance:

- ANDREW MUST submit to Fair Trading the Annual summary of Financial Affairs (form A12)
- Andrew to update the Committee of current Club finances and bank summaries, cash management etc.

Correspondence In:

- 2 member Grievances were submitted via email to the Club Secretary. These have now been addressed and responses will be sent to them.

Next meeting: Date to be confirmed.